


No.1217/SIET/Studio/QTN/2024-25

Dated 23.09.2024

### QUOTATION NOTICE FOR EMPANELMENT OF STUDIO

Sealed Competitive quotations are invited from Studio owners/Individuals who are willing to provide Studio/Camera for hiring for final editing, format changing, title song mixing , effects inclusion, documenting proceedings and covering important functions/work shops etc. of SIET, Kerala. The terms and conditions for the hiring of Studio/Camera are attached herewith. The quotation specifying the rate per hour for the usage of Studio, for full day and half-a-day rate of camera with cameraman with accessories such as wired and non-wired lapel mikes should reach the undersigned on or before 30.09.2024. The lowest rate quoted by the bidder for the usage of Studio/Camera will be accepted. The quotations will be opened at 4 PM on **30.09.2024**.

If the day of opening the quotations falls on a holiday, in the event of sudden declaration of the Government, the same will be opened on the next working day. The undersigned reserves the right to reject any quotation received, in this regard, without assigning any reason whatsoever. Further information, if any, regarding the details of work etc. can be had from this office over phone No.0471-2338541 during office hours.

  
DIRECTOR,  
SIET-KERALA

To

1. SIET web-site
2. Notice Board of SIET-Kerala



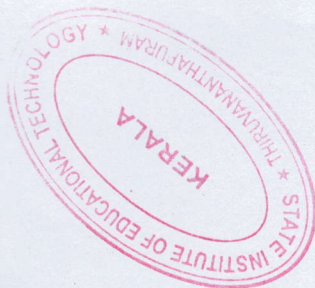
Terms and Conditions  
For empanelment of Studio

Sealed superscribed, competitive quotations are invited from studio owners having studio with the following facilities under the following terms and conditions.

1. DSLR camera/video Camera (minimum Full HD) with camera man and assistant must be available on all days of the month including Sundays and holidays:
2. The camera man with the camera must be ready to work in all the districts of the state as per direction from the SIET.
3. Studio should have the facility for Non linear Editing, Audio Dubbing & Mixing (pro.tools), Special effects and Graphic animation.
4. Studio must be available for SIET's work on all days of the month including Sundays and holidays.
5. The studio owners should have enough experience in editing, montage, mixing and copying of educational programmes.
6. The studio owners should be very careful about the safety of the educational programmes of the SIET from damage or any other quality loss of the programmes inside.
7. The agreement will be for three years from the date of agreement.

**Rates**

1. Camera (DV cam/DSLR)with camera man and assistant (minimum full HD) – half day from 10 am to 1 pm and Full day – 10 am to 5 pm (1 hour break)  
10 am to 1 pm – 2 pm to 5 pm
2. FCP Studio for editing, mixing / format change/ hr



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